

French Advisory Committee
Agenda
October 18, 2022
1:00 P.M. – 2:30 P.M. (PST)
VIA TEAMS:
[Click here to join the meeting](#)

SD8 French Immersion Program Website ([Click Here](#))

1. Call to Order
2. Territory Acknowledgement
"We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8."
3. Introductions/Welcome
4. Adoption of October 18, 2022 Agenda
5. Adoption of June 7, 2022 Minutes
6. District Updates
 - a. Review Terms of Reference
 - b. Review of Annual Plan
 - c. French Immersion Enrollment Update
 - d. School Plans
 - d. Professional Learning Opportunities & Resources
 - BCTML, ACPI Conference
 - SD8 Microsoft Teams platform for FI Teachers
 - Core French Resources & Units
 - French Coordinator's Schedule
7. School Updates:
 - a. Canyon Lister Elementary School
 - b. Trafalgar Middle School
 - c. L.V. Rogers Secondary School
8. Schedule of 2022-2023 Meetings is:
October 18, 2022
January 17, 2023
February 21, 2023
April 18, 2023
9. Adjournment

**French Advisory Committee
Minutes
June 7, 2022
1:00 P.M. - 3:00 P.M. (PST)
Via: Zoom**

SD8 French Immersion Program Website ([Click Here](#))

Present: S. Walsh, Trustee
B. Eaton, Director
T. Malloff, District Principal
L. Carriere, Principal
V. Finnie, Teacher
V. Jordan, Teacher
H. Rozee, Teacher

Regrets: T. Smillie, Superintendent
S. Kitch, Teacher
A. Strachan, Principal
D. Labonte, Teacher
N. Lynn, Learning Innovator

1. Call to Order
The meeting was called to order at 1:02 p.m.
2. Territory Acknowledgement
"We acknowledge, respect and honour the First Nations in whose traditional territories the Kootenay Lake School District operates and all Aboriginal people residing within the boundaries of School District No. 8."
3. Introductions/Welcome
A round table of welcome and introductions took place.
4. Adoption of June 7, 2022 Agenda
The agenda of the June 7, 2022 French Advisory Committee meeting were approved.
5. Adoption of March 29, 2021 Minutes
The minutes of the March 29, 2021 French Advisory Committee meeting were approved.
6. District Update
 - a. Celebrations
 - Very successful Professional Development with Nancy Griffith (Teaching a Language of Colonization - Tips and Tricks) on April 25, 2022. A French option that included indigenization was appreciated.
 - On May 26, 2022 School District 8 French Immersion teachers gathered for an informal gathering. Teachers from L.V. Rogers and Trafalgar had the opportunity to meet one another.
 - SILC Conference - Opportunity for cross-district collaboration for next year.
 - b. Late French Immersion Enrollment Update
Trafalgar:
Grade 6 FI: 74 students
Grade 7 FI: 60 students



Grade 8 FI: 49 students

Grade 9 FI: 47 students

Canyon Lister:

Gr.5-8

27 students- Full class!

LVR:

Gr. 10: 35 students coming into

Gr.11: 36 students

Gr.12: 21 students.

c. Professional Development Opportunities

- AIM Summer Institute (Bursaries available)
- ACPI Conference - Fall 2022 (Bursaries available)
- Opportunity to work with Shauna Nero, Coordinator of the Provincial Network for Teachers of French Programs in BC.

Proposal:

- Services based on the needs of the group by region
- Elementary Core French (eg: supporting teacher who speak little French with strategies for teaching beginning level Core French)
- Secondary Core French (eg: neuro-linguistic approaches/PRT/Integrated grammar to achieve action approached objectives)
- French Immersion - Late (eg: neuro-linguistic approach and oral language in all subjects)
- Middle French Immersion - Middle School (eg: action approach, supporting language in the subject areas)
- Secondary French Immersion - (eg: Literacy, developing oral language)
- Costs: 50/50 (OFFA and Board(s) half of travel costs (per diem, transportation, hotel, etc.) No honorarium for coordinator. TTOC costs covered by Board funds. If a facilitator is hired SFE-OFFA will cover the costs.

d. Core French Budgets

Director Eaton encouraged all schools to spend their Core French allocations.

7. School Program Plan Updates

a. Canyon Lister Elementary School

- French Immersion enrollment numbers indicate success for the program in Creston.
- AIM is a huge success and makes the program possible.
- Thank you to the District for the gift of 2 additional AIM kits.
- French Immersion will be from grade 5 to 7 for 2022/2023 school year.

b. Trafalgar Middle School

- Grade 9 French Immersion students are doing a lot of year-end review for final projects.
- French Immersion Teacher Rozee would like to see something special take place for French Immersion grade 9 students during 2022/2023 in order to retain students. Potentially and exchange or and experience in Canada.

c. L.V. Rogers Secondary School

- 21 French Immersion graduates this year received an acknowledgement of French Double Dogwood.
- Taking part in the Wuqanqankimik run for reconciliation.
- Budget has been utilized, mainly on technology to access resources.

9. Schedule of 2022/2023 Meetings

- October 18th from 1- 2:30
- January 17th, 2023 from 1-2:30pm



- February 21st, 2023 from 1-2:30 pm
- April 18th, 2023 from 1-2:30 pm

10. Adjournment
The meeting adjourned at 1:34 p.m.

FRENCH ADVISORY COMMITTEE

Terms of Reference

2022-2023

PURPOSE

The purpose of the French Advisory Committee is to;

- A. provide a body for parents and students to have a voice in French Immersion
- B. promote, develop and enhance French Immersion and French in our community
- C. support and strengthen the French Immersion program
- D. support French connections
- E. create a sense community and identity
- F. build connections between staff, students, AFKO, CPF, the Board
- G. support inter-culturalization of our students

COMPOSITION AND OPERATIONS

- A. The Committee shall be composed of:
 - Director of Innovative Learning Services
 - One Trustee
 - One Principal or Vice Principal representative from each French Immersion School
 - One Teacher representative from each French Immersion school
 - Two Parent representatives from French Immersion schools and/or one Canadian Parent for French representative
- B. Parent representatives from the District FI schools shall be chosen by each respective school's PAC. The French Coordinator will work in collaboration with school PACs to advertise and encourage parents to participate in the selection process.
- C. The Committee will be chaired by the Director of Innovative Learning Services or designate
- D. The Committee quorum: Director of Innovative Learning Services (or designate), 1 trustee, 1 principal (or designate) from each French Immersion school, and 1 parent representative.
- E. The Committee will strive to make decisions by consensus; failing consensus, committee decisions will be made by a majority of votes cast. Abstentions from voting will not be counted in the affirmative or the negative.
- F. The Committee shall operate in a manner that is consistent with Board policies.
- G. The Committee will meet a minimum of three (3) times and more often if required. An annual schedule will be drawn up at the Committee's initial meeting of each year.
- H. The Committee may create ad hoc sub committees which will report to the FAC.
- I. The Committee will review the FAC purpose, decision making model, input process, and decision making/voting procedure at its initial meeting of each year.
- J. Present the Committee's Terms of Reference and Annual Action Plan at the Board meeting following the Committee's initial meeting.
- K. The FAC Terms of Reference, annual plan and minutes are located on the School District 8 Website.

DUTIES AND RESPONSIBILITIES

The Committee has the responsibility to discuss and advise on opportunities and concerns facing French Immersion Programs (FIP) in the District including:

- A. Supporting and encouraging the development of long-range planning for the FIP.
- B. Assisting in promoting opportunities and excellence in the FIP.
- C. Providing a liaison between the FIP, the Board of Education, the community and parents.
- D. Informing parents and the public about the FIP in the District.
- E. Providing ongoing information about program entry and student retention.

ACCOUNTABILITY

The FAC will report to the Superintendent of Schools and the Board of School Trustees as follows:

- A. Minutes of meetings will be forwarded to the Superintendent of Schools

French Advisory Committee (FAC) Annual Plan 2022/2023

Committee Members

- School District 8 Board Trustee
- District Staff
- Teachers
- Parents

Goals and Objectives

1. To ensure French Immersion program continuity and coherence from elementary to secondary.
2. To improve collaboration for professional learning across the District

Strategies and Structures to Achieve Goals

1. French Immersion School Program Plans at L.V. Rogers Secondary School, Trafalgar Middle School, and Canyon Lister Elementary School.
2. School District 8 French Immersion Data:
 - Per School and District-Wide program enrollment
 - Enrollment and Retention and program development
 - French Language 10/12 Provincial Assessment
 - Provincial Student Learning Surveys (Grade 7, 10 and 12)
3. School District 8 Professional Learning Events (French Immersion and Core French)

Communication Strategies

1. French Advisory Committee meetings
2. School District 8 website and email
3. Parent Advisory Council and School District 8 staff meetings
4. PVP Leadership meetings

2021-2021 FAC Meeting Schedule

October 18, 2022 Focus: Terms of Reference and Annual Plan
January 17, 2023 Focus: Budget and School Program Plans
February 21, 2023 Focus: French Immersion Information Night and Registration Process
April 18, 2023 Focus: Year End Wrap Up. What have we learned this year?

*** January 5, 2023 - French Immersion Information Night (Nelson and Creston)