

FRENCH ADVISORY COMMITTEE

Terms of Reference

2023-2024

Composition

The French Advisory Committee is an advisory group and is chaired by the Director of Innovative Learning (or designate).

A. The Committee shall be composed of:

- Director of Innovative Learning Services
- One Trustee
- One Principal or Vice Principal representative from each French Immersion school
- One teacher representative from each French Immersion school
- Two parent representatives from French Immersion schools.

Purpose

The purpose of the French Advisory Committee is to bring together, on an ongoing basis, parents, members of senior staff and the Board of Education to have informal discussions about how to support the district French Immersion and French programs.

The Committee will:

- A. Provide a body for parents to have a voice in French Immersion
- B. Support, promote, and enhance French Immersion and French in School District No. 8
- C. Support French connections
- D. Support inter-culturalization of School District No. 8 students.

Operations

- A. Parent representatives from the District French Immersion schools shall be chosen by each respective school's PAC. The Principals of the French Immersion schools will work in collaboration with school PACs to advertise and encourage parents to participate in the selection process.
- B. The Committee quorum:
 - Director of Innovative Learning Services (or designate)
 - 1 Trustee (or designate)
 - 1 Principal (or designate) from each French Immersion school
 - 1 parent representative
- C. The Committee shall operate in a manner that is consistent with Board policies.
- D. The committee will meet a minimum of three (3) times and more often required per school year.
- E. An Annual Plan will be approved by the Committee at the first meeting of the year.
- F. The Committee may create ad hoc sub committees which will report to the French Advisory Committee.
- G. The French Advisory Committee Terms of Reference, Annual Plan and minutes will be posted on the School District No. 8 website.
- H. The French Advisory Committee will report to the Superintendent of School and the Board of Education and minutes of meetings will be forwarded to the Superintendent of Schools.

Duties and Responsibilities

The Committee will offer a venue for parties to discuss ways to work together in support of students, the school district and public education, building trust and sustaining strong functional relationships, and strengthening communication and information sharing. The discussions will be purposeful, constructive and team building in nature.

- A. Supporting and encouraging the development of planning for the French Immersion Program.
- B. Assisting in promoting opportunities and excellence in the French Immersion Program.
- C. Providing a liaison between the French Immersion Program, the Board of Education, the community and parents.
- D. Informing the public about the French Immersion Program in the District.
- E. Providing ongoing information about program entry and student retention.

Review

The French Advisory Committee Terms of Reference will be reviewed annually.