

FRENCH ADVISORY COMMITTEE

Terms of Reference

2021 - 2022

PURPOSE

The purpose of the French Advisory Committee is to;

- A. provide a body for parents and students to have a voice in French Immersion
- B. promote, develop and enhance French Immersion and French in our community
- C. support and strengthen the French Immersion program
- D. support French connections
- E. create a sense community and identity
- F. build connections between staff, students, AFKO, CPF, the Board
- G. support inter-culturalization of our students

COMPOSITION AND OPERATIONS

- A. The Committee shall be composed of:
 - Director of Innovative Learning Services
 - One Trustee
 - One Principal or Vice Principal representative from each French Immersion School
 - One Teacher representative from each French Immersion school
 - Two Parent representatives from French Immersion schools and/or one Canadian Parent for French representative
- B. Parent representatives from the District FI schools shall be chosen by each respective school's PAC. The French Coordinator will work in collaboration with school PACs to advertise and encourage parents to participate in the selection process.
- C. The Committee will be chaired by the Director of Innovative Learning Services or designate
- D. The Committee quorum: Director of Innovative Learning Services (or designate), 1 trustee, 1 principal (or designate) from each French Immersion school, and 1 parent representative.
- E. The Committee will strive to make decisions by consensus; failing consensus, committee decisions will be made by a majority of votes cast. Abstentions from voting will not be counted in the affirmative or the negative.
- F. The Committee shall operate in a manner that is consistent with Board policies.
- G. The Committee will meet a minimum of three (3) times and more often if required. An annual schedule will be drawn up at the Committee's initial meeting of each year.
- H. The Committee may create ad hoc sub committees which will report to the FAC.
- I. The Committee will review the FAC purpose, decision making model, input process, and decision making/voting procedure at its initial meeting of each year.
- J. Present the Committee's Terms of Reference and Annual Action Plan at the Board meeting following the Committee's initial meeting.
- K. The FAC Terms of Reference, annual plan and minutes are located on the School District 8 Website.

DUTIES AND RESPONSIBILITIES

The Committee has the responsibility to discuss and advise on opportunities and concerns facing French Immersion Programs (FIP) in the District including:

- A. Supporting and encouraging the development of long-range planning for the FIP.
- B. Assisting in promoting opportunities and excellence in the FIP.
- C. Providing a liaison between the FIP, the Board of Education, the community and parents.
- D. Informing parents and the public about the FIP in the District.
- E. Providing ongoing information about program entry and student retention.

ACCOUNTABILITY

The FAC will report to the Superintendent of Schools and the Board of School Trustees as follows:

- A. Minutes of meetings will be forwarded to the Superintendent of Schools